

CHIEF FINANCIAL OFFICER (CFO)

The CFO is responsible for overall planning, direction and control of the business functions of the Agency including: payroll, accounts payable, financial reporting, auditing protection of assets, timely payment of taxes, account reconciliations including bank accounts, revision and approval of all budgeted expenditures. The CFO is responsible for development and administration of subcontracted portions of the program. All of the above listed duties are subject to the directions and approval of the CEO. This position requires a Bachelor's Degree in accounting, finance, business administration or related field or equivalent educational development and training, including knowledge of Generally Accepted Accounting Principles (GAAP). In addition ten years of professional financial management experience is required, preferably within a not-for-profit with five years supervisory experience. This position requires a working knowledge of state and federal law and or regulations governing each funding sources. A certified Public Accountant is preferred.

For additional details please refer to the agency's website: www.comaction.org

Please send a letter of interest and resume indicated as "**Confidential**" to:

Dr. Angele Thibodeaux Burns, PhD
Chief Executive Officer
East Central Illinois Community Agency
56 N. Vermilion Street
Danville, IL 61832

Closing Date: Will remain open until position are filled
AA/EO

05/05/2016